



21 April 2020

Dear Parent/Caregiver

I trust you and your family are well and enjoying these days of holidays.

As you may be aware, Premier Mark McGowan announced Term Two arrangements for public schools in Western Australia on Friday 17 April. The following sets out St Helena's arrangements for Term Two, which reflect the guiding principles of Catholic Education Western Australia (CEWA):

1. The health and safety of our students and staff remain our first priority.
2. All students will continue to be provided with a quality Catholic education.
3. Decisions regarding school education will continue to be informed by national and state-based health and education advice and align with the National Principles for School Education.

When Term Two commences on Wednesday, 29 April, St Helena's will provide one mode of learning until Friday 22 May, with a review taking place on 18 May.

### THREE-YEAR-OLD KINDERGARTEN – YEAR 6 STUDENTS

- From the start of Term Two, **parents and caregivers may choose to keep their children at home** to engage in flexible, remote learning, either online and/or via work packs as pre-determined by St Helena's staff. As has been the case since our school transitioned to flexible and remote learning in Term One, this approach particularly allows those of you engaged in essential services or who are required to maintain employment to send your children to school if you are unable to care for them at home.
- Should parents and caregivers choose to send their children to school, these students will engage in the same mode of learning being provided to students learning from home. **St Helena's will provide appropriate supervision but not face-to-face teaching for students attending school in person.**

### STUDENTS ATTENDING SCHOOL

- Parents and caregivers, you are asked to advise the school if your child/ren will be attending school from Wednesday 29 April. This is necessary to ensure appropriate plans are in place to comply with the Department of Health's physical distancing advice. It also ensures the school is able to make appropriate arrangements for student supervision while ensuring teaching and learning continues. Please complete the Attendance Form [here](#). We would appreciate your response by no later than 4pm tomorrow, 22 April.
- Medically compromised students are asked to remain at home until they receive a medical clearance to attend school. Online learning and/or work packs will be provided to these students.
- Parents and caregivers will not be permitted on school property other than to drop off or pick up their children, at which time they **must not exit their vehicle**. You are asked to please note the following:
  - Drop-off will be from 7.45am each morning. Please do not arrive earlier unless dropping to Before School Care. Pick-up is from 2.30pm to 3pm.
  - **If your eldest child is in Year One or below**, drop-off and pick-up will be in the regular area to the front of the Administration Building.
  - **If your youngest child is in Year Two to Year Six**, drop-off and pick-up will be on the edge of the oval along Bronzewing Avenue.



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- Staff will be on duty in both locations before and after school.
  - If you are walking your child/ren to and from school, you should undertake their drop off or pick up at the central pedestrian entry gate (near the defib).
  - If you need to collect your child/ren before the end of the school day, please phone the office ahead of time allowing for the child/ren to be collected from the classroom by office staff to then wait in Reception for your arrival. They will be signed out by office staff when you arrive in the pick-up area. **Please do not exit your vehicle.**
  - Please ensure anyone dropping or collecting your child/ren from school is aware of these arrangements.
- Assemblies, excursions, interschool activities and school-based co-curricular activities will not recommence until advice is received from the Department of Health that it is safe to do so.
  - Students will be required to continue with the hygiene practices put in place in Term One and will need to follow the physical distancing measures that are needed to ensure the safety of all students and staff.
  - The school will continue to ensure that environmental cleaning practices are in place, with enhanced routines where necessary.
  - All water fountains will be turned off and unavailable for use. Please ensure your child/ren attend school with at least two bottles of water.
  - The Canteen will remain closed until further notice.

I wish to reiterate that during this period, our staff will continue to ensure we best support our students' learning from home, as well as those students who may be at school. We acknowledge that it will be important to maintain regular contact between the school and parents and caregivers.

At this difficult time, I wish to reassure every parent and caregiver that the ongoing enrolment of every child in our school is guaranteed. I encourage parents seeking financial support arrangements to discuss one of the following options, which are immediately available to all families with children in Catholic schools:

- The Centrelink Health Care Card Discount Scheme provides an automatic fee concession to the holders of eligible means-tested family concession cards. **This discount applies to all year levels from Kindergarten to Year 12.** Additional financial considerations are also available depending on each family's circumstance.
- For parents and caregivers who do not qualify for the Health Care Card discount, but who are experiencing financial difficulties, arrangements can be made to provide immediate support to assist you with tuition costs.

I will keep you updated with any new information as it becomes available.

Yours sincerely

Lina Bertolini  
Principal