



SAINT HELENA'S
CATHOLIC PRIMARY SCHOOL

Something Beautiful for God

Homework Policy

Policy Area: Education

Date of Review: 2020

1. RATIONALE

Homework is an aspect of school that encourages children to take responsibility for their own learning and to make decisions to benefit their learning. Homework provides children with opportunities to become more successful learners through consolidation of learned classroom content. Homework is a connection between school and home and it is an opportunity through which parents can monitor their child's understanding of concepts taught. This process is considered by all to be a valued and an integral part of a child's learning journey.




2. PROCEDURES

- 📖 Homework assignments will be clear, relevant and purposeful.
- 📖 Assigned homework will include relate directly to concepts and tasks taught in the classroom, allowing the child to undertake and complete the homework.
- 📖 Homework activities will include daily reading (may include sight words), spelling / vocabulary and mental maths.
- 📖 Children will receive the St Helena's Homework Grid each week with a seven-day cycle within which to complete and return.
- 📖 The amount of time set for homework will be age appropriate. Relaxation and activities outside of school are important aspects of the child's total development and their value is not underestimated.










See appendix for homework times and details.

3. RESPONSIBILITIES







Administration Team

-  Ensure that homework is set in relation to the agreed homework policy and reflects the Western Australian Curriculum and Assessment Outline and school plans.
-  Ensure the School Homework Policy is available to students and parents.
-  Support staff, where required, with the implementation of the Homework Policy.



Classroom Teacher

-  Teachers set homework each week on the 'St Helena's Homework Grid'. The homework topic to be stated within each Learning Area.
-  Set homework within the guidelines of the school's homework policy and at a level appropriate for students. Homework tasks that require a multi-step process will be marked by the teacher.
-  Where a multi-step process is involved, teachers may choose to provide an instructional video or infographics which demonstrates to parents the process to follow, in which case parents can mark.
-  Teachers may choose to use homework portals (for example: Study Ladder)
-  Support parents in understanding the learning/content being used by their children e.g. during interviews, Parent Information Nights, handouts, etc.
-  Keep a record of homework set.
-  Ensure set homework is sighted i.e. seen by the teacher as complete/incomplete, signed, dated and recorded.
-  Inform parents of those students who regularly do not complete homework.
-  Respond to parent queries relating to homework within 48 hours.

Parent

-  Assist their child by providing an appropriate home study area free from distraction (including noise).
-  Assist students in developing organisational and time-management skills.
-  Support the student to be successful with their homework by providing guidance where required.
-  Mark, provide feedback and sign homework.
-  Liaise with the classroom teacher where there are queries about homework.
-  Inform the class teacher why homework may not have been completed.

Student

-  Seek help from their parent or teacher if they are having difficulty.
-  Have the resources necessary to undertake homework.

Appendix 1: Homework Time Allocation Matrix for each year level

Homework Time Matrix- Allocated Times for Year Levels

DAILY COMPULSORY	PP	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Reading	Minimum 10 minutes per night	Minimum 10 minutes per night	Minimum 10 minutes per night	Minimum 10 minutes per night	Minimum 10 minutes per night	Minimum 15 minutes per night	Minimum 15 minutes per night
Sight Words		1 minute	1 minute (if required)	1 minute (if required)			
Mental Maths Facts		2 minutes	2 minutes	3 minutes	3 minutes	5 minutes	5 minutes
Spelling		Max 5 minutes	Max 5 minutes	Max 5 minutes	Max 5 minutes		
Vocabulary						3 minutes	5 minutes